



CITY COUNCIL REPORT

TITLE:

ADDITIONAL CITIZEN APPOINTMENT TO THE 2026 BOARD OF REVISION

PRESENTER:

Alexis Sukaroff

DEPARTMENT:

Legislative Services

ATTACHMENTS:

DATE:

8/31/2026

CLEARANCE / APPROVALS:

Dave Wardrop General Manager

Dave Wardrop City Manager

RECOMMENDATION(S):

That Cherie Langston be considered for appointed as a citizen representative to the Board of Revision for a term of office to commence September 9, 2026 and expire December 31, 2026.

BACKGROUND:

City Council received a report from the Legislative Services Department at its meeting held December 15, 2025 and passed a resolution appointing the minimum three (3) citizen representatives to the 2026 Board of Revision. The Board's responsibility is to annually sit to hear appeals on Business, Personal and Real Property Assessment in accordance with the provisions of The Municipal Assessment Act and The Municipal Act.

ANALYSIS:

Anticipating a larger submission of appeals during this reassessment year, additional representatives were sought to allow greater flexibility in scheduling hearings.

LEGISLATIVE REQUIREMENTS:

Each year, in accordance with provisions of The Municipal Assessment Act, City Council is required to appoint not less than three representatives to sit on the Board of Revision for a one year term. Pursuant to Organizational By-law No.6650 Section 16. The appointment of all citizen members to a Council Committee or any other committee, board and public agency shall be made by Council on or before its first regular meeting held in January of each year, unless otherwise required.

STRATEGIC ALIGNMENT:**RISK ASSESSMENT:**

Maintaining the minimum membership leaves the Board vulnerable to any schedule conflicts causing rescheduling in accordance with strict timelines and notification periods.

COMMUNICATION STRATEGY:

Public Notice was published in the Brandon Sun on August 29th and September 5th stating that the first day on which the Board will sit to hear such applications will be Tuesday, September 29th, 2026 at 2:00 p.m. in the Council Chamber, Civic Administration Building, 410-9th Street, Brandon, Manitoba and subsequently on such dates and times as may be required. The Board will be sworn in and briefed accordingly on that date.

CONCLUSION:

Pending Council's decision to appoint, the Secretary to the Board of Revision will onboard any additional representatives immediately.